

**Application for issue Fresh /Renewal Trade Licence**

To,
The Panchayat Secretary,
Gram panchayat, _____
_____ (M), _____ District

**Sub:- Application for issue Fresh /Renewal of Trade Licence Request – Reg**

**Applicant Particulars**

1	Applicant's Surname	:	
2	Applicant's Name	:	
3	Mobile Number	:	
4	Age	:	
5	Applicant's Father /Mother/ Spouse	:	
	Surname		
	Name		
6	Address	:	District:                      Mandal:                      GP:
		:	H. No.:                      Street No./Road:
			Area/Locality:                      PIN code:
7	Trade Licence for - Fresh / Renewal	:	1) Trade With Stream (Horse Power) / 2) Shop/Business /Establishment/ 3) Cell Tower
			A) Trade -                      B) Sub- Trade -
8	Name of Firm/ Shop/ Business/Establishment	:	
9	Proposed Licence/ Establishment Address	:	H. No.:                      Street No./Road: Area/Locality:                      PIN code:
10	Proposed Licence/ Establishment Building	:	Own / Rented / Leased
11	If Rented / Leased (attach Deed)	:	A) Building Owner Name: B) Rent/Lease Deed No. : C) Rent/Lease Deed Date: D) Rent / Lease Period: From                      to
12	Concerned Department Licence Required * (Yes /No)	:	
13	If Yes Details		
14	If Available TAN/GST Number	:	

**Applicant Undertaking:**

I hereby declare that all the information mentioned above is true to my knowledge. In case of any discrepancies if arises I will be held responsible. Hence I request you to issue me License as mentioned above.

**Date:**

**Applicant's Signature**

**List of Enclosures (Attested) for new trade license**

1. ID Proof / Address Proof
2. Rental Deed/Lease Deed
3. Property tax receipt up-to-date paid

**List of Enclosures (Attested) for renewal of existing trade license**

1. Property tax receipt up-to-date paid
2. Previous year trade license fee paid receipt

**Office Use Only**

I have verified the application and the enclosures and the application qualifies for further verification. Thereby it is requested to collect the processing fees of Rs. \_\_\_\_\_

Application Number as per Online

**Panchayat Secretary**